

TEXAS HOUSE OF REPRESENTATIVES



LYLE LARSON
STATE REPRESENTATIVE - DISTRICT 122

LEGISLATIVE INTERNSHIP POSITION

August 15, 2018

The Capitol office of State Representative Lyle Larson seeks to fill a part-time, unpaid internship position for the Fall 2018 semester. This is a great opportunity to get valuable firsthand experience in a fast-paced legislative office.

The Legislative Intern will research past, current, and future legislation, coordinate special projects, greet guests, answer phones, attend briefings and events, and assist with other office duties as needed. He/she will also assist with constituent correspondence via mail, email, and social media outlets.

We ask that applicants have well-developed organizational and interpersonal skills, solid computer and writing skills, effective communication skills, be professional in appearance, be a self-starter, and display a strong work ethic. Applicants should also have an avid interest in government and the legislative process.

Interested candidates should email their resume and a writing sample to Caroline Graham at caroline.graham@house.texas.gov. For questions, please call the Capitol office of Rep. Larson at (512) 463-0646.

Deadline: until filled.

The Texas House of Representatives is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment of the provisions of services. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations during the application process, please call 512. 463.0865

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