



GINA HINOJOSA



STATE REPRESENTATIVE • DISTRICT 49

Communications Internship

OVERVIEW

The Office of State Representative Gina Hinojosa seeks a professional and motivated Communications Intern. As a Communications Intern for Rep. Hinojosa, you will primarily create content and assist senior staff with the management of Rep. Hinojosa's social media platforms. This position will report directly to the District Director, but the candidate will work closely with all members of the office. The position will take place primarily in person during the Spring Semester (starting as soon as possible and continuing until at least until the end of May) and requires a time commitment of 10 hours per week (part-time). There is the potential for this position to continue into the Summer and Fall.

RESPONSIBILITIES

- Photographing and filming content for social media
- Researching social media trends and development of ideas for content creation
- Developing proposed copy for social media posts, newsletters, and other communications
- Creating videos for social media that represent the personality of Rep. Hinojosa and District 49
- Other duties as assigned by the member and staff

REQUIRED SKILLS

- Passion for issues and policies supported by Rep. Hinojosa, such as quality public education, environmental justice, voting rights, healthcare access, and workforce development.
- Ability to meet tight deadlines, sometimes with very little notice
- Self-starter, with the ability to work well in a team setting
- Strong written and oral communication skills
- Ability to communicate with professionalism, clarity, and timeliness with the offices of other elected officials, constituents, and others who engage with the office
- Strong planning and organizational skills, with keen attention to detail

COMPENSATION

\$300 monthly stipend

HOW TO APPLY

Please email your resumé and two (2) social media samples to Julie Gilberg, District Director, at Julie.Gilberg@house.texas.gov by Friday, February 23rd at 5:00pm.

The House of Representatives is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of service. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations during the application process, please call 512-463-0865. In addition, the Office of State Representative Gina Hinojosa does not discriminate on the basis of sexual orientation or gender identity.