



TREY MARTINEZ FISCHER

MEMBER:
WAYS & MEANS

TEXAS STATE REPRESENTATIVE • DISTRICT 116
Dean, Bexar County Delegation

MEMBER:
CORRECTIONS

JOB DESCRIPTION:

The Office of Representative Trey Martinez Fischer is seeking a hard-working individual to join the staff full-time as a Communications & Digital Director.

Responsibilities include:

- Developing a messaging calendar and maintaining the representative's social media (primarily Twitter, Facebook)
- Maintaining relations with the Texas press corps
- Drafting and sending press releases
- Organizing legislative press conferences
- Conducting rapid media response
- Managing and executing digital communications strategy
- Editing the representative's weekly podcast, Politex

Experience in Adobe Suite (Illustrator and/or Premiere), Facebook Business Manager, and HTML are pluses but not required. Fluency in Microsoft Office and Google Drive is expected.

APPLICATION INSTRUCTIONS:

If interested in applying, please send a resume, cover letter, two references, and a sample of graphic design work to bailey.schumm@house.texas.gov. Applications will be accepted until positions are filled.

The Texas House of Representatives is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, age or disability in the employment or the provision of services. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations during the application process, please call (512)463-0865.

